



BLACK OAK MINE UNIFIED SCHOOL DISTRICT

BUDGET SESSION **MEETING OF THE BOARD OF TRUSTEES**

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic, excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

May 1, 2014

Robert Williams, Ed.D., Superintendent

Board of Trustees

Joe Scroggins
Darcy Knight
Jeff Shurtz
Steve DePue

Student Representative to the Board

MacKensie Clark

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
6540 WENTWORTH SPRINGS ROAD
GEORGETOWN, CALIFORNIA**

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE:	May 1, 2014
TIME:	6:30 p.m. (Closed) 7:00 p.m. (Open)
LOCATION:	6540 Wentworth Springs Road Georgetown, CA

Visitors are always welcome at meetings of the Board of Trustees and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up, prior to action being taken by the Board, or under "Communications". Pursuant to Board Bylaw 9323, at the time of Oral Communications, the Board President will ascertain if there is a need for a time limit and will advise the public. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The agenda packet for this public meeting, as well as agenda documents distributed less than 72 hours prior to this meeting, are available for review at the Black Oak Mine Unified School District Office at the above address. If you are an individual with a disability and need an accommodation, please contact the District Office at 333-8300 at least 48 hours in advance. The Board meetings are taped by the District Office and the tape recordings are destroyed after 30 days.

AGENDA

- 1.0 CALL TO ORDER – 6:30 P.M.
- 2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA
- 3.0 CLOSED SESSION TOPICS
 - The Board of Trustees will review matters pertaining to the following topics as necessary and will announce in public prior to going into Closed Session which topics will be considered in that Closed Session.
 - 3.1 Public Employee Employment – Final Notice Layoffs, Non-re-elections
 - 3.2 Conference with Robert Williams, Superintendent and Shelly King, Personnel Services Coordinator, District Labor Negotiator, Regarding Labor Negotiations the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660
 - 3.3 Superintendent Evaluation
- 4.0 OPEN SESSION - 7:00 P.M.
 - The Board of Trustees will reconvene in open session.
- 5.0 DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION
- 6.0 PLEDGE OF ALLEGIANCE
- 7.0 ADOPTION OF THE AGENDA
 - The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:
 - 7.1 The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;

- 7.2 Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 7.3 the item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

M _____ S _____ V _____

8.0 COMMUNICATIONS – 7:05 P.M.

8.1 Written Communications

- 8.2 Oral Communications – Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

9.0 BOARD OF TRUSTEES PROVISIONAL APPOINTMENT – 7:10 P.M.

- 9.1 The Board of Trustees will interview candidates for Board membership and shall select the provisional appointee from among the candidates by a majority vote.
(Page 1)

M _____ S _____ V _____

10.0 SWEARING IN OF NEW BOARD MEMBER – 7:40 P.M.

Dr. Robert Williams will swear in the provisional appointee to the Board of Trustees.

11.0 ORGANIZATIONAL ACTIONS – 7:50 P.M.

- 11.1 Elect a Board of Trustees Representative to the Curriculum Council for the remainder of the 2014 calendar year, from May 1, 2014 through December 11, 2014.

M _____ S _____ V _____

12.0 INFORMATION & DISCUSSION – 7:55 P.M.

- 12.1 The El Dorado County Office of Education 2013-14 Second Interim Review Letter
(Pages 3-6)

EXPLANATION: Dr. Robert Williams will share with the Board of Trustees the results of the Second Interim Report from El Dorado County Office of Education.

- 12.2 Budget Session Update (Pages 7-13)

EXPLANATION: Roslynne Manansala-Smith, Chief Fiscal Officer will share with the Board of Trustees the projected 2014-15 budget.

13.0 NEW BUSINESS – 8:40 P. M.

- 13.1 Resolution #2014-11, Final Layoff Notice for Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service for the 2014-15 School Year. (Pages 15-18)

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting Board Resolution #2014-11, Final Layoff Notices for Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service for the 2014-15 School Year.

M _____ S _____ V _____

- 13.2 Resolution #2014-12, Final Layoff Notice for Release/Non-Reelection of Temporary Certificated Employees. (Pages 19-21)

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting Board Resolution #2014-12, Final Layoff Notices for Release/Non-Reelection of Temporary Certificated Employees at the end of the 2013-14 School Year.

M _____ S _____ V _____

- 13.3 Board Resolution #2014-13 Release of Instructional Materials Funds (Board Resolution #2013-19) For Other Purposes (Page 23-24)

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting Board Resolution #2014-13, Release of Instructional Materials Funds (Board Resolution #2013-19) For Other Purposes.

M _____ S _____ V _____

- 13.4 Board Minutes (Pages 25-27)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Board Minutes from the April 10, 2014 Board Meeting.

M _____ S _____ V _____

- 14.0 REPORTS OF THE BOARD OF TRUSTEES – 9:00 P.M.

- 15.0 FUTURE MEETINGS

The next regular meeting of the Board is scheduled for Thursday, May 22, 2014, 7:00 P.M.

- 16.0 CLOSED SESSION

The Board will continue review of matters specified under agenda item 3.0 as required.

- 17.0 ADJOURNMENT

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 9.1 The Board of Trustees Provisional Appointment

MEETING DATE: May 1, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees interview and make a provisional appointment to fill the board vacancy for Trustees Area 1.

BACKGROUND: The Board of Trustees accepted the resignation of John Foley on March 13, 2014 effective March 24, 2014. By Education Code, written resignations must be filed with the County Superintendent of Schools, with a copy given to the Board Secretary. Within 60 days of the filing of the resignation, the Board may order an election or make a provisional appointment to fill the vacant seat. The Board has decided to make a provisional appointment since the next regularly scheduled Board elections are in November of 2014.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

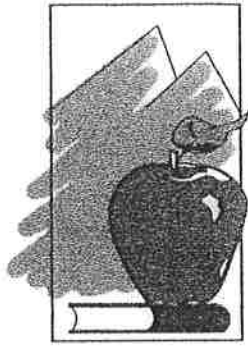
AGENDA ITEM: 12.1 The El Dorado County Office of Education 2013-14
Second Interim Review Letter

MEETING DATE: May 1, 2014

FROM: Dr. Robert Williams, Superintendent

EXPLANATION: Dr. Robert Williams will share the results of El Dorado County
Office of Education 2013-14 Second Interim Review Letter.

BACKGROUND: In compliance with the provisions of Education Code Section
42130 et seq., the El Dorado County Office of Education has
completed its review of our District's 2013-14 Second Interim
budget which was approved by the Board of Trustees at the
March 14, 2013 Board meeting. This review covers the 2013-14
Second Interim budget as well as the projections for 2014-15 and
2015-16. The County Office is required to issue a letter to the
Governing Board that indicates agreement (or disagreement) with
the District's finding of positive, qualified or negative.



El Dorado County Office of Education

April 15, 2014

Joe Scroggins, School Board President
Black Oak Mine Unified School District
4100 Cool Country Court
Cool, CA 95614

Jeremy M. Meyers
Superintendent

Robbie Montalbano
Associate Superintendent

Ed Manansala, Ed.D.
Associate Superintendent

County Board of Education

Debbie Akin
Matt Boyer
Rich Fischer
John Lane
Heidi Weiland

530-622-7130
FAX 530-621-2543

e-mail: info@edcoe.org
website: www.edcoe.org



6767 Green Valley Road
Placerville, CA 95667-8984

An Equal Opportunity Employer

Commitment to serving
our clients with Respect,
Responsiveness and
Resourcefulness

Dear Mr. Scroggins:

In compliance with the provisions of Education Code Section 42130 et seq., our office has completed its review of the 2013-14 Second Interim budget adopted by the board in March of 2014. Our office has reviewed the data submitted, including the criteria and standards for your district, and **concurs with the positive certification** finding approved by the district governing board. Any technical comments relative to the report have been directed to your district's chief fiscal officer.

We understand and appreciate the board's desire and intent to provide a quality education for its students. We also understand the challenges ahead in light of funding changes that have been experienced, new standards and program delivery in which to prepare.

2013-14 Second Interim Review

As required by Education Code, our office performs what is commonly referred to as an "AB 1200 Review" of the Second Interim data submitted to our office. Per E.C. 42131, the district governing board makes a finding of positive, qualified or negative.

"A negative certification shall be assigned to any school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year. A qualified certification shall be assigned to any school district that, based upon current projections, may not meet its financial obligations for the current fiscal year or two subsequent fiscal years. A positive certification shall be assigned to any school district that, based upon current projections, will meet its financial obligations for the current fiscal year and subsequent two fiscal years."

"These certifications shall be based upon the financial and budgetary reports required by Section 42130 but may include additional financial information known by the governing board to exist at the time of each certification."

The County Office reviews the data submitted and performs additional testing of the data as we deem necessary. This review covers the 2013-14 Second Interim budget, as well as the projections for 2014-15 and 2015-16. The County Office is required to issue a letter to the governing board by April 15, 2014 that indicates our agreement (or disagreement) with their finding of positive, qualified or negative.

Based upon our review, we did want to make special note of the following items:

- **Local Control Funding**

With the LCFF formula, the district is funded at its historical base, adjusted for average daily attendance (ADA) changes, plus a portion of the difference between the historical level and the LCFF target. This means at Second Interim the district is funded at 21% below its LCFF target. This gap between the funded and target LCFF is about \$2.69 million.

- **Current Year Deficit Spending**

The 2013-14 Second Interim budget shows the district's income/expenditure variance (adjusted for one time income and expenditures) is approximately \$310,000, which means the district is spending \$310,000 more than current year income.

- **Negotiations**

The 2013-14 Second Interim budget reflects the status of negotiations as follows:

Certificated	Settled
Classified	Unsettled

- **Declining Enrollment**

The district is funded in 2013-14 based on 2012-13 ADA, a loss of approximately \$317,000. This is a combination of an approximate district loss of about \$555,000 and a gain for the charter of \$238,000. The district is projecting a loss of about 106 ADA in 2013-14, which will result in approximately \$590,000 loss in local control funding in 2014-15.

- **Reserve Levels**

The district has an economic uncertainty reserve of 4%. The required reserve level for the district is 3%.

- **Cash Flow**

Reduced state funding levels, state adopted cash deferrals, and the district's deficit spending have impacted the district's cash flow. The general fund cash flow submitted with the 2013-14 Second Interim Report indicates a negative cash balance in the months of October and November. The district temporarily borrowed from its other funds to address this shortfall in October and November.

- **Multiyear Projections**

The district's multiyear projection reflects assumptions that target LCFF levels will increase by 0.86% in 2014-15 and 2.20% in 2015-16, with district funding at 15% below its LCFF target in 2014-15 and 12% below target in 2015-16. Although the district assumes expenditure reductions, an operating deficit is still projected for 2014-15 of approximately \$387,000.

The multiyear projection indicates sufficient amounts to meet minimum reserve requirements provided reductions of about \$1.2 million are implemented. The magnitude of these amounts represents necessary spending reductions of 10% across two years given the current level of projected revenues.

Summary Statement

We recognize that this is a year of transition and many details of LCFF implementation remain in flux. It is always a delicate balance of financial responsibility and the responsibility to provide for the education of students. It is therefore critical to recognize that the district projects deficit spending; is experiencing declining enrollment; and needs to implement significant project reductions in order to maintain reserve levels in 2014-15 and 2015-16. We understand the board will be carefully monitoring the budget in the current and future fiscal years and will make reductions as necessary to ensure the ongoing fiscal solvency of the district.

We appreciate the efforts of the board and district administration as they strive to develop and maintain balanced budgets. We look forward our continued partnership as we navigate the transition and implementation of the new funding model. Please do not hesitate to contact our office if we can be of assistance and support.

Sincerely,



Jeremy M. Meyers, Superintendent
El Dorado County Office of Education

cc: Rob Williams, District Superintendent
Roslynne M. Smith, District Chief Fiscal Officer
Robbie Montalbano, EDCOE Associate Superintendent
Diane Lacombe, EDCOE Senior Director, External Business

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 12.2 Budget Session Update

MEETING DATE: May 1, 2014

FROM: Dr. Robert Williams, Superintendent
Roslynne Manansala-Smith, Chief Fiscal Officer

EXPLANATION: Roslynne Manansala-Smith, Chief Fiscal Officer, will share with the Board of Trustees the projected 2014-15 Budget.

BACKGROUND: The projected 2014-15 Budget will be presented and discussed.

Black Oak Mine Unified School District
2013-14 2014-15 May Update

d + e = f

a b a + b = c d e

		2013-14			2014-15		
		COLA %			COLA %		
		GAP FUNDING %			GAP FUNDING %		
		TOTAL			TOTAL		
		UR	R	TOTAL	UR	R	TOTAL
1	BEGINNING FUND BALANCE	1,261,739	126,028	1,387,767	849,889	267,535	1,117,425
2	Use of Instructional Materials Funds	-	-	-	304,512	-	304,512
3	All Other Revenue	7,710,722	3,670,507	11,381,229	7,149,846	3,223,346	10,373,192
4	TOTAL REVENUE	7,710,722	3,670,507	11,381,229	7,454,358	3,223,346	10,677,704
5	Subtotal of Expenditures	8,122,572	3,529,000	11,651,572	7,980,018	3,092,299	11,072,317
6	TOTAL EXPENDITURES	8,122,572	3,529,000	11,651,572	7,980,018	3,092,299	11,072,317
7	NET INC(DECREASE)	(411,850)	141,507	(270,343)	(525,660)	131,047	(394,613)
8	ENDING FUND BALANCE	\$ 849,889	\$ 267,535	\$ 1,117,425	\$ 324,230	\$ 398,582	\$ 722,812

COMPONENTS OF ENDING FUND BALANCE

		2,230	2,230	2,230	2,230	2,230	2,230
18	Revolving Cash	2,230	-	109,190	115,774	40,413	2,158
19	Restricted	-	-	-	-	-	-
20	CA Clean Energy Jobs Act (Prop 39)	-	-	-	-	-	-
21	Common Core Implementation Funds	-	-	-	-	-	-
22	Lottery: Instructional Materials	-	-	-	-	-	-
23	Other Restricted	-	-	-	-	-	-
24	Other Commitments	-	-	-	-	-	-
25	Commitment for IMFRP for Adoptions	-	-	-	-	-	-
26	Other Assignments	-	-	-	-	-	-
27	Unspent MAA	-	-	-	-	-	-
28	Unspent Lottery	-	-	-	-	-	-
29	Reserve for Step/Column	-	-	-	-	-	-
30	Reserve for Economic Uncertainty	-	-	-	-	-	-
31	ENDING FUND BALANCE	849,889	267,535	1,117,424	324,230	398,582	722,812
32	EUR %			4.00%			3.00%

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
2014-15 BUDGET ASSUMPTIONS
(Updated as of March 2014)

PURPOSE:

The purpose of this set of budget assumptions is to assist the District in developing and maintaining the 2014-15 budget. The intent of the recent enactment of the Local Control Funding Formula was to provide a funding mechanism that is simple and transparent while allowing school districts maximum flexibility in allocating resources to meet local needs. It is important to note that while the formula itself is relatively straightforward, the transition from revenue limit funding to the LCFF is very complex mainly due to the state's commitment to ensure all school districts are funded at no less than what they received in 2012-13. The reality is that this is simple in concept and extremely complex in application. With this in mind, it is important to note that school districts statewide are in a very fluid environment. CDE guidance is still being developed and information could change.

The assumptions listed below are based upon the Governor's January Proposals for 2014-15 budget, the most current guidance from CDE, District input and prior year trends as well as external sources (such as SSC, EDCOE) when appropriate.

OVERALL ASSUMPTIONS FOR BUDGET:

1. 2013-14 CBEDS enrollment of 1,157 is projected to fall by 52 , to 1,105 in 2014-15.
2. Due to declining enrollment in 2014-15, LCFF ADA will be based on 2013-14 ADA and is estimated to fall to 1,226.21 for 2014-15.
3. The number of schools operated by the District in 2014-15 is six (6): Golden Sierra Junior Senior High School, Divide High School, Georgetown School, Northside School, Otter Creek School and American River Charter School.
4. Assumptions for charter school budget are not included in this document.
5. Both site budget and staffing allocations will be by formulas as follows:

5.1 Site budget formula:

K-5 =	\$37.91 / Student
6-8 =	\$51.44 / Student
9-12 =	\$72.43 / Student
Independent Study =	Per grade level formula above
Athletic Supplies - 6-8 =	\$4.75/Student
GSJS Athletic Supplies/Equip Refurb =	\$5,700
Athletic Officials GSJS (7-12) =	\$25,500

5.2 Department budget formulas:

District Office (including Supt Budget) =	No change from prior year.
Maintenance =	No change from prior year.
Operations =	No change from prior year.
Transportation =	No change from prior year.

5.3 Staffing formula guidelines: (Does not include Special Education)

K-3 =	28/1*
4-6 =	33/1
7-12 =	35/1
Divide High =	25/1
Otter Creek =	24/1
Ind. Study =	26/1
ROP =	18/1

*Important to note under LCFF, in order for districts to receive the additional K-3 CSR Grade Span Adjustment, school districts must make progress toward an average class enrollment of no more than 24 pupils in grades K-3 per school site. This progress must be equivalent to the percentage of Gap funding. Currently for 2014-15, this percentage of Gap funding is estimated at 28.05% and the district anticipates meeting this progress.

REVENUE ASSUMPTIONS:

1. The District projected LCFF amount is based on most recent School Services Fiscal Dashboard projection, the EDCOE LCFF Calculator and from DOF. For 2014-15, the COLA is projected at 0.86%, the LCFF Gap Funding at 28.05% and the district is funded at 14% below its LCFF target.

The Education Protection Account (Prop 30) is a component of an LEA's total LCFF entitlement. EPA projected total for 2014-15 is about \$1.2 million of our total LCFF entitlement.

2. Forest Reserve funds have not been re-authorized for 2014-15; revenue will not be included in budget until funding is re-authorized.
3. Special Education will be funded outside of the LCFF, with funding for ADA growth and an estimated 0.86% COLA. Per SELPA's hold harmless allocation, State Special Education revenue is estimated to drop about (-\$22k) to \$296k and Federal Special Education revenue to drop about (-\$8k) to \$153k.
5. Funding projections for continuing Federal categorical programs are included in the budget at a projected 5.2% reduction until federal sequestration cuts to education are resolved.
6. Unrestricted Lottery revenue is estimated at the rate of \$126 per ADA. The restricted Proposition 20 Lottery revenue is estimated at the rate of \$31 per ADA.
7. Categorical program carryover funds that remain are considered restricted and will continue to be included as either deferred revenue or as part of the restricted ending balance, depending on the definition of the resource.
8. Deferred Maintenance funding has been rolled into the LCFF. The board has confirmed its commitment of funds to Deferred Maintenance Fund 14 at the November 2013 board meeting. The ending balance from June 30, 2014 will remain in Fund 14 and \$67,948 will be transferred from Fund 01 to Fund 14 for the 2014-15 school year.
9. Transportation fee rates will remain unchanged from prior year. Analysis may indicate a need to increase fees in future years.

Home to School Transportation funding was also rolled into the LCFF. Districts are required to meet a Maintenance of Effort, to at least spend what we received from the state in 2012-13. Until further guidance is received from CDE, the District will still track Home to School Transportation expenses in resource 7230. Since revenue for this program is received with LCFF, this will require a projected contribution of \$782,546 to resource 7230.

10. Facility Use Fee Schedule has been approved by the board and an updated Memorandum of Understanding has been signed with Georgetown Divide Recreation District (GDRD). Based on average of use fees collected over 3 recent years estimate is \$25,000.
11. Funding for the Mandate Block Grant is based on average daily attendance (ADA) using prior year 2013-14 ADA for Grades K-8 and Grades 9-12. Currently the district is using the 2013-14 rates:
School Districts: \$28/ADA for Grades K-8 & \$56/ADA for Grades 9-12
Charter Schools: \$14/ADA for Grades K-8 & \$42/ADA for Grades 9-12
12. The two year funding grant for Common Core State Standards Implementation has been included in the 2013-14 budget. The estimated carryover from 2013-14 is about \$116,000.

EXPENDITURE ASSUMPTIONS:

1. Step increases will be reflected for those certificated, classified, confidential, and administrative employees who qualify for movement based upon their longevity with the District. The estimated certificated amount for 2014-15 is currently estimated at about \$57,000, or about 1.3%. The classified amount for 2014-15 is currently estimated at about \$15,000, or about 1.4%.
2. Costs resulting from a paid leave of absence will be budgeted under the corresponding funding source. Funding for retirement compensation will be allocated according to GASB 45 requirements.
3. Column increases will be budgeted for those certificated employees who have indicated completion of the required number of units. The amount for 2014-15 is currently estimated at \$2,500.
4. For most categorically funded programs, the positions allocated will reflect the funding available. Though the district will strive to maintain positions at the minimum level needed, programs such as Special Education and Home to School Transportation will require a contribution from the unrestricted budget.
5. Benefits:

5.1 The rates below reflect the 2013-14 rates

<u>Certificated Employees</u>		<u>Classified Employees</u>	
STRS -	8.25%	PERS -	12.52%*
Medicare -	1.45%	Medicare -	1.45%
Unemployment -	0.05%	Unemployment -	0.05%
Workers Comp -	<u>1.99%</u>	Workers Comp -	1.99%
Total Fixed Benefits -	11.74%	OASDI -	<u>6.20%</u>
		Total Fixed Benefits -	22.21%

*Important note on Increase in PERS contribution rates: Recent actuarial forecasts from CALPERS have projected employer contribution rates rising to as high as 20% for the schools pool by 2020, or within six years. Districts can expect the CALPERS Board to make progress towards those projected rates in each of the next two years.

Under LCFF, there is no longer a statutory cap on PERS contributions, thus a district's exposure to the increasing contribution rates is not limited. Additional employer contributions have been anticipated in multi years based on PERS estimates for 2015-16 the contribution rate will be 13.30%. Schools can anticipate approximately 1.1% increase to the contribution rates annually.

District has included an estimated 1.1% increase to the current PERS rate of 11.42%, with a new total PERS rate of 12.52% estimated for 2014-15.

5.2 Health insurance premium cap amounts for 2013-14 are incorporated in the budget.

6. Utility costs are projected at prior year levels plus a COLA of 3% for potential rate increases and adjustments for school site relocations.
7. Fuel costs are projected based upon market rates and historic analysis of gallons used and cost per gallon in prior years.

EXPENDITURE ASSUMPTIONS (continued):

8. The annual contract for services with the El Dorado County Office of Education currently estimated at about \$75,000 for 2014-15.
9. Inter-program indirect costs will be calculated at the maximum allowable rate per program. The District-approved indirect cost rate for 2013-14 is 7.44% and is used until the 2014-15 rate is approved.
10. The established reserve for Economic Uncertainties (EUR) approved by the Board of Trustees is maintained at 4%, 1% above the state minimum.
11. Technology Budget will remain at the 2013-14 level.
12. In order to keep the district financial status "Positive", the district will need to implement reductions in the amounts discussed in the Multi Year Projections narrative assumptions.

Adopted: March 13, 2014

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 13.1 Resolution #2014-11 Final Layoff Notice for Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service for the 2014-15 School Year

MEETING DATE: May 1, 2014

FROM: Shelly King, Personnel Services Coordinator
Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Resolution #2014-11, Final Layoff Notices for Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service for the 2014-15 School Year.

BACKGROUND: On March 13, 2014, the Board passed Resolution 2014-06 reflecting a reduction in the number of certificated employees for the 2014-15 school year. Since that time, the District has examined projected enrollment numbers, worked with site leaders on staffing assignments, and met with potential retirees in an effort to maintain the District's quality teaching staff.

The new Resolution #2014-11, which supersedes Resolution #2013-06, indicates a reduction of .4 FTE teaching positions will be eliminated.

According to the provisions of the Education Code, certificated staff must receive final notice by May 15 that their services will not be required in the following year.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Resolution No.2014-11

**Authorization and Direction That Certificated Services Be Reduced for the Coming
2014/2015 School Year Due to Reduction or Elimination of Particular Kinds of Service**

WHEREAS, on March 13, 2014, the Board of Trustees of the Black Oak Mine Unified School District ("Board") adopted Resolution No. 2014-6 (attached hereto as Exhibit A and incorporated by reference herein) relative to Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service ("Certificated PKS Reduction") for the 2014/2015 school year.

WHEREAS, on March 14, 2014, a Notice of Recommendation that Services Will Not Be Required with respect to the 2014/2015 school year was served on certificated employees in the manner prescribed by law and that the Board was advised that such notices were sent.

WHEREAS, no qualified employee notified of possible layoff requested a hearing to determine whether cause existed for his/her layoff.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Certificated PKS layoff set forth in Resolution No. 2014-6 shall be implemented.
2. By reason of the PKS Reduction, cause exists under Education Code sections 44949 and 44955 for not reemploying the certificated employees noticed of the recommendation that their services will not be required with respect to the 2014/2015 school year, and that said cause relates solely to the welfare of the schools and the pupil thereof.
3. The Superintendent or designee is authorized and directed to send notices of non-reemployment for the ensuing 2014/2015 school year to the affected certificated employees in accordance with the Governing Board's decision and law on or before May 14, 2014. Notice shall be sent by personal delivery or certified mail, return-receipt mail requested.

THE FOREGOING RESOLUTION was duly passed and adopted by the Board of Trustees of the Black Oak Mine Unified School District at a regular meeting held on the 1st day of May, 2014, by the following call vote:

AYES:
NOES:
ABSENT:

Signed and approved by me after its passage:

President – Board of Trustees

Clerk – Board of Trustees

ATTEST:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Resolution 2014-6

Reduction in Certificated Staff Due
To Reduction or Elimination of Particular
Kinds of Service

WHEREAS, Sections 44949 and 44955 of the California Education Code require action by the governing board if the services of certificated staff are to be reduced or eliminated in order to permit the layoff of certificated employees.

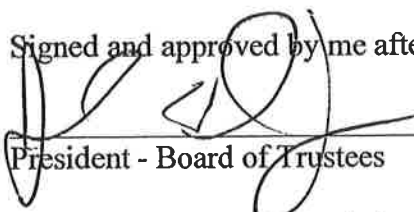
NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The services set forth in Exhibit "A" shall be reduced or eliminated at the close of the 2013/2014 school year for the 2014/2015 school year.
2. The Board has considered anticipated certificated employee attrition (resignation, retirements, non-reelections, temporary teacher releases, etc.). Nevertheless, it is still necessary to terminate certificated full-time equivalent positions as referenced in Exhibit "A."
3. It will be necessary to retain the services of certificated employees, regardless of seniority, who possess qualifications and competencies needed in the projected educational program for the 2014/15 school year which are not possessed by more senior employees thereby subject to layoff.
4. The Superintendent, or designee, is authorized and directed to send notice(s) of recommendation of non-reemployment pursuant to Sections 44949 and 44955 of the California Education Code to any employee whose services shall be terminated by virtue of this Resolution.

THIS RESOLUTION was passed and adopted by the Board at a regular meeting held on the 13th day of March 2014, by the following roll call vote:


AYES: 5 NOES: 0 ABSENT: 0 ABSTAIN: 0

Signed and approved by me after its passage.



President - Board of Trustees

ATTEST:



Clerk - Board of Trustees

EXHIBIT "A"

TO RESOLUTION _____

**PARTICULAR KINDS OF SERVICES (PKS) TO BE REDUCED
OR ELIMINATED
AT CLOSE OF 2013/2014 SCHOOL YEAR**

Service	Grade Level	Full Time Equivalent
Math	7-12	0.4
District Total		

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 13.2 Resolution #2014-12 Final Layoff Notice for Release/Non-Reelection of Temporary Certificated Employees

MEETING DATE: May 1, 2014

FROM: Shelly King, Personnel Services Coordinator
Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Resolution #2014-12, Final Layoff Notices for Release/Non-Reelection of Temporary Certificated Employees.

BACKGROUND: The employee listed in Exhibit "A" is a temporary employee of the District employed in a position requiring certificated qualifications (including "Probationary 0" employees who are providing a service which have been eliminated or reduced for the 2014-15 school year) and each such employee shall be released/non-re-elected at the end of the 2013-14 school year.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Resolution 2014-12

**Release/Non-Reelection of Temporary (including "Probationary 0")
Certificated Employees**

WHEREAS, Education Code section 44954(b) requires that the governing board shall notify a temporary employee, in a position requiring certification qualifications, of the decision to release/non-reelect the employee from such a position for the next succeeding school year; and

WHEREAS, certain employees hired in a temporary capacity by the District *may* retain certain employment protections even though these employees are unable to accrue permanent status in the manner of probationary employees (such employees are otherwise referred to as having "Probationary 0" status).

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The employees listed by employee number in Exhibit "A" are temporary employees of the District employed in a position requiring certificated qualifications (including "Probationary 0" employees who are providing a service which have been eliminated or reduced for the 2014/2015 school year) and each such employee shall be released/non-reelected at the end of the 2013/2014 school year for the 2014/2015 school year.
2. The Superintendent, or designee, is authorized and directed to give notice to each affected employee of this decision. Notice shall be given:
 - a. in the manner required by law; and
 - b. in conformity with the mandated timeline.

THIS RESOLUTION was passed and adopted by the Board at a regular meeting held on the 1st day of May 2014, by the following roll call vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

Signed and approved by me after its passage.

President - Board of Education

Clerk - Board of Education

ATTEST:

EXHIBIT "A"
TO RESOLUTION 2014-12

TEMPORARY (including "Probationary 0")
CERTIFICATED EMPLOYEES (LISTED BY EMPLOYEE #)
TO BE RELEASED/NON-REELECTED

Sergey Artemyev

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 13.3 Board Resolution #2014-13 Release of Instructional Materials Funds (Board Resolution #2013-19) For Other Purposes

MEETING DATE: May 1, 2014

FROM: Dr. Robert Williams, Superintendent
Roslynne Manansala-Smith, Chief Fiscal Officer

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2014-13 Release of Instructional Materials Funds (Board Resolution #2013-19) For Other Purposes.

BACKGROUND: The Governing Board, as the District's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such a majority vote or resolution. These committed amounts cannot be used for any other purpose unless the Governing Board removes or changes the specific use through the same type of formal action taken to establish the commitment. Governing Board action to commit fund balance needs to occur within the fiscal reporting period, no later than June 30th; however, the amount can be determined subsequent to the release of the financial statements.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD RESOLUTION #2014-13**

**RELEASE COMMITMENT OF INSTRUCTIONAL MATERIALS FUNDS
(BOARD RESOLUTION 2013-19) FOR OTHER PURPOSES**

WHEREAS, the governing board of Black Oak Mine Unified School District approved Board Resolution #2013-19 at the December 12, 2013 Board of Trustees meeting; and

NOW THEREFORE BE IT RESOLVED, that it is the intent of the Board of Trustees of Black Oak Mine Unified School District, hereby adopts the following authorization for fiscal year 2013-2014:

The June 30, 2013 ending fund balance of \$309,512 from the Instructional Materials Fund Realignment Program (Resource 0818) will be released for other purposes.

The foregoing Resolution was passed and adopted at a meeting of the Governing Board of Black Oak Mine Unified School District on May 1, 2014, upon a vote of ____ ayes ____ noes ____ absent.

President
Board of Trustees

Clerk
Board of Trustees

**MINUTES OF A REGULAR MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
April 10, 2014**

<u>CALL TO ORDER</u>	13.4	<p>The Regular Meeting of the Board of Trustees was called to order by Vice President Scroggins at 5:30 P.M. at 6540 Wentworth Springs Road, Georgetown.</p> <p>Present: Joe Scroggins, Darcy Knight, Jeff Shurtz and Dr. Robert Williams, Superintendent. Steve DePue was absent.</p>
<u>CLOSED SESSION</u>		<p>After announcing the topics in Open Session, the Board met in Closed Session and discussed Confidential Pupil Matter-Stipulated Expulsion Agreement-Student #1-13, Student #2-13, and Student #3-13; Public Employee Employment: Classified Resignation-Nurse Specialist at Georgetown School; Coordinator of Student Services Job Description and Salary Schedule; Information Technology Technician Job Description, Short-Term Employment Action-Head Varsity Football Coach at Golden Sierra High School, Conferenced with Robert Williams, Superintendent and Shelly King, Personnel Services Coordinator, District Labor Negotiator, Regarding labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660, Administration, Classified Management, and Confidential Employee. Public Employee Performance Evaluation - Superintendent</p>
<u>OPEN SESSION</u>		<p>The Open Session of the Board reconvened at 7:00 P.M. Present: Board members, Members of the audience (including staff/community)</p>
<u>PLEDGE OF ALLEGIANCE</u>		<p>The pledge was led by Mr. Shurtz.</p>
<u>ADOPTION OF THE AGENDA</u> ACTION M-14-25		<p>It was moved by Ms. Knight, seconded by Mr. Shurtz and carried unanimously to adopt the agenda. Vote: 3 to 0 Scroggins Y Knight Y Shurtz Y DePue Absent</p>
<u>COMMUNICATIONS</u> Written Communications		<p>Ms. Knight received several written communications. She appreciated them for understanding the position of the board and the tough decisions that have been made. Mr. Scroggins also thanked everyone for their communication.</p>
Oral Communications		<p>Wes Younger, Vice President of CSEA thanked the board from all the members for their decision to give the salary increase and insurance cap increase.</p>
Recognitions		<p>Mr. Bose gave recognition to Janet Harston from Otter Creek.</p> <p>Mr. Woodall gave recognition to the Drug Free Divide Staff, Carolyn Barla, Kim Taylor, and Lucy Oliveira.</p>
<u>STUDENT REPORT</u>		<p>MacKenzie Clark, Student Rep., gave report on activities happening at the sites.</p>
<u>B.O.M.T.A. REPORT</u>		<p>Bill Sammons, BOMTA President thanked the board for approving the salary increase and benefit cap increase. He also shared concerns regarding schedule changes for staff collaboration for next year. Ms. Knight asked Mr. Sammons to clarify a few things that were stated in his report. Dr. Williams also commented about the concerns that Mr. Sammons stated. Dr. Williams reassured the board and Mr. Sammons that the district is looking at all of the issues that Mr. Sammons has brought to the boards attention.</p>
<u>C.S.E.A. REPORT</u>		<p>Ronnie Ebitson, CSEA President, thanked the board and Dr. Williams for settling in negotiations.</p>
<u>SUPERINTENDEN'S REPORT</u>		<p>Dr. Robert Williams reported on: the district writing assessment that was done in December. He said students will have another assessment in May to allow teachers to compare the results from December. He also stated that the May results will be used to</p>

establish anchor papers for future use. He talked about the computer lab at Georgetown being worked on to furnish and get computers. He also gave a report on our current and proposed internet connection with cost comparison with two different providers.

INFORMATION & DISCUSSION

Divide Ready By 5

Monica Woodall shared with the Board of Trustees what Divide Ready by 5 is doing for students and families in the community.

Annual Drug Free Divide Update

Drew Woodall, Carolyn Barla, Lucy Oliveira shared with the Board of Trustees an update on what Drug Free Divide is doing for students and in the community.

Williams Complain Policy
Quarterly Report

As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaint Procedures is provided for information to the Board of Trustees.

Prop 39: California Clean Energy
Jobs Act Information Update

Mark Koontz, Director of FMOT gave an update to the Board of Trustees on Prop 39 and the plans for Black Oak Mine Unified School District.

Board Policy 6163.1 Library
Media Centers

The Board of Trustees will consider the revisions and updates to Board Policy 6163.1

Board Bylaw 9220 Governing
Board Elections

The Board of Trustees will consider the revisions and updates to Board Bylaw 9220 Governing Board Elections

Board Vacancy Process Review

The Board of Trustees will review and plan the process of filling the Board of Trustees vacancy for Trustees Area I

OLD BUSINESS

Board Policy 5131.2 Bullying
ACTION M-14-26

It was moved by Ms. Knight, seconded by Mr. Shurtz, and carried unanimously that the Board of Trustees approve the revised Board Policy 5131.2 Bullying.
Vote: 3 to 0 Scroggins Y Knight Y Shurtz Y DePue Absent

Board Policy 3460 Financial
Reports and Accountability
ACTION M-14-27

It was moved by Mr. Shurtz, seconded by Ms. Knight and carried unanimously that the Board of Trustees approve the revised Board Policy 3460 Financial Reports and Accountability.
Vote: 3 to 0 Scroggins Y Knight Y Shurtz Y DePue Absent

Board Policy 5145.3
Nondiscrimination-Harassment
ACTION M-14-28

It was moved by Mr. Shurtz, seconded by Ms. Knight, and carried unanimously that the Board of Trustees approve the revised Board Policy 5145.3 Nondiscrimination-Harassment.
Vote: 3 to 0 Scroggins Y Knight Y Shurtz Y DePue Absent

CONSENT AGENDA

ACTION M-14-29

It was moved by Ms. Knight, seconded by Mr. Shurtz, and carried unanimously to approve the consent agenda.
Vote: 3 to 0 Scroggins Y Knight Y Shurtz Y DePue Absent

2014-15 El Dorado County Office
of Education Services Agreement

Approved the El Dorado County Office of Education Service Agreement with Black Oak Mine Unified School District

Student #1-13 Stipulated
Expulsion Contract

Accepted the Stipulated Expulsion Contract Agreement for Student #1-13

Student #2-13 Stipulated
Expulsion Contract

Accepted the Stipulated Expulsion Contract Agreement for Student #2-13

Student #3-13 Stipulated
Expulsion Contract

Accepted the Stipulated Expulsion Contract Agreement for Student #3-13

Public Employee Employment-
Resignation

Approved the resignation from Cidney Cunningham, Nurse Specialist at Georgetown School

Short-Term Employment Action	Approved the Short-Term Employment Action to employ Jeremy Nordby as the Head Varsity Coach at Golden Sierra High School
Coordinator of Student Services Job Description and Salary Schedule	Approved the job description and salary schedule for the Coordinator of Student Services
Information Technology Technician Job Description	Approved the job description for the Information Technology Technician
Black Oak Mine Administrative Employees	Approved the compensation proposal for Administrative employees retroactive to January 1, 2014
Black Oak Mine Classified Management and Confidential Employees	Approved the compensation proposal for Classified Management and Confidential employees retroactive to January 1, 2014
Minutes Regular Meeting March 13, 2014	Approved the Minutes for the regular Board Meeting on March 13, 2014
Purchase Orders, Warrants, Bids and Quotes	Approved the Purchase orders, warrants, bids and quotes for the 2013-14 fiscal year Batch Numbers 4084-4095 dated March 6 to 26, 2014 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund; and Batch Numbers 4043 dated March 6, 2014, for the R.O.P. fund for a total of \$369,959.11
Field Trip	Approved the overnight Field Trip for American River Charter School to Marin Headlands/San Francisco
<u>REPORTS OF THE BOARD</u>	Mr. Shurtz talked about being asked to coach little league. Ms. Knight commented on her delightful evening at the Charter School talent show. She also shared that Mr. Scroggins attended the talent show as well.
<u>FUTURE MEETINGS</u>	Budget Study Session of the Board is Thursday, May 1, 2014 at the District Office @ 7:00 P.M. The next regular meeting, Thursday, May 22, 2014 @ 7:00 P. M.
<u>CLOSED SESSION</u>	
<u>ADJOURNMENT</u>	The meeting was adjourned at 9:04 P.M.
Respectfully submitted,	

Robert Williams, Ed.D.
Secretary of the Board

Joe Scroggins
Vice President of the Board

Date